

Government of Pakistan
Ministry of Information Technology and Telecommunication

DIGITAL PAKISTAN

JOB OPPORTUNITIES

The Ministry of Information Technology and Telecommunication invites applications from dynamic professionals for the post of **CONSULTANT MP-II SCALE**, as per the details given below:

JOB SPECIFICATION

QUALIFICATION/EXPERIENCE:

- (1) Ph.D. in Law or Telecom or Computer Sciences along with post-qualification experience of at least 10 years in the relevant field.

OR

- (2) LLM or MSc in Telecom or MSc in Computer Sciences along with post-qualification experience of at least 14 years in the relevant field.

Professional Credentials

In addition to the above-mentioned qualifications and experience the candidate must have the following professional credentials:

- a) Having a clear understanding of the policy and regulatory matters of the ICT sector.
- b) Validated ability in handling legal matters with successful outcomes and formulation of organizational strategy and drafting of court-related documents and contracts.
- c) The demonstrated ability to coordinate, organize, and conduct stakeholder consultations.
- d) Having experience in drafting legislation, rules, regulations, and regarding the ICT sector.
- e) Have up-to-date knowledge of theory and practice in key areas of technical aspects as required for senior management level in the field of ICT.
- f) Very good communication and interpersonal skills and ability to communicate effectively at national and international levels.
- g) The ability to manage multi-dimensional legal issues in the ICT sector.
- h) Strong leadership and teamwork skills.
- i) Having experience & understanding of IT & Telecom laws will be considered as an additional skill set and suitability for this challenging role.

AGE LIMIT:

Maximum 62 years (on the closing date of submission of applications)

JOB DESCRIPTION/DELIVERABLE TASKS

Sr. No.	Deliverable Tasks
1.	To draft legislation, rules, regulations, and policy-setting regarding Information Technology and Telecom sector.
2.	Coordinate with different Directorates/Departments under the Ministry and the Government.
3.	To evaluate & vet the contracts and legal documents on behalf of the Ministry/Government of Pakistan.
4.	To interact with the stakeholders and private sector in the field of IT & Telecom to take updated feedback regarding policy and legal issues involved in IT & Telecom sectors by organizing workshops, seminars, and consultative works.
5.	To look after administrative affairs of the legal wing of the Ministry as and when required
6.	To appear as a departmental representative before the courts and quasi-judicial forums and render legal opinions & draft comments for court cases.
7.	Coordinate with international organizations & agencies like ITU, WTO, UNCITRAL, UNCTAD FACT, etc. & represent Ministry in legal matters.
8.	To interact with international consultants.
9.	Any other task specifically assigned by the competent authority.

DURATION:

Appointment of the Consultant shall initially be made on contract for three years which will be extendable for a further two years (year to year basis) on the recommendation of the Performance Evaluation Committee under prescribed performance evaluation of MP Scale positions.

DISQUALIFICATION:

No person shall be eligible for appointment as Consultant, who:

- a) has been or is dismissed from service as a consequence of disciplinary proceedings while serving Government / Semi-Government organization;
- b) has been or is convicted, by a court of competent jurisdiction, for an offense involving moral turpitude;
- c) either at the time of appointment as Consultant or thereafter during the such appointment was not or is not a citizen of Pakistan; or
- d) Derived benefits from the National Reconciliation Ordinance, 2007 (LX of 2007).

MANNER OF APPOINTMENT:

- a) The appointment shall be made as per the prescribed procedure of appointment in the MP-II Scale position.
- b) The vacancy of the Consultant shall be uploaded by the Ministry of IT and Telecom on its website and also advertised at least in two national leading newspapers of nationwide circulation.
- c) Candidates, who had already applied for the post are advised to apply afresh for the post as their earlier applications will not be entertained.

- d) A shortlisting Committee shall be constituted with the approval of the Secretary of IT and Telecom, to process all the applications as per the Management Position Scale Policy.
- e) The Selection Committee/Board for appointment in the MP Scale shall recommend the three most suitable candidates out of the shortlisted candidates and a summary shall be submitted for the decision of the Prime Minister, accordingly.

PAY PACKAGE:

The Consultant shall receive a pay package of MP-II Scale per the Management Scale Policy (copy of existing policy enclosed).

LEAVE:

The Consultant shall earn leave under the Management Scales Policy.

CONFLICT OF INTEREST:

The Candidates for appointment as Consultant shall have to seek retirement from his/ her existing Department and post or their appointment shall be subject to acceptance of resignation from designated authority and shall not, during the term of office, engage himself/herself in any other service, business, vocation or employment which may have any direct or indirect effect on performance as Consultant.

CONSULTANT TO BE PUBLIC SERVANT:

The Consultant appointed under these rules when acting or purporting to act in pursuance of any of the provisions of these rules shall be deemed to be a public servant within the meaning of section-21 of the Pakistan Penal Code (Act XLV of 1980).

TERMINATION OF CONTRACT:

The contract of the Consultant may be terminated by giving one month's notice on either side or payment of one month's basic pay in lieu thereof.

MONITORING AND EVALUATION:

The performance of the Consultant shall be monitored by his/her line manager (Member Legal), the Secretary, and the Minister/Minister of State Minister In-charge.

APPLICABILITY OF OTHER RULES:

In respect of matters not specified here, the law, rules, and policies of the corresponding level of Civil Servants shall be applicable.

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