

Government of Pakistan
Ministry of Information Technology and Telecommunication

DIGITAL PAKISTAN

JOB OPPORTUNITIES

Ministry of Information Technology and Telecommunication invites application from dynamic professionals for the post of **CONSULTANT (LEGAL), MP-II SCALE**, as per details given below:

JOB SPECIFICATION

QUALIFICATION/EXPERIENCE:

Ph.D in Law with ten (10) years professional experience or Masters in Law duly recognized by HEC from any renowned national or international university with at least fourteen (14) years of professional experience, preferably with a minimum of three years at senior level role, in drafting and practicing law with a license to practice in any High Court of Pakistan. (Senior level implies not below than N-3 level of reporting in an organization, where N denotes the Head of the Organization.

The candidate must have the following professional credentials:

- a) Understanding of policy and regulatory matters.
- b) Solid experience in handling legal matters with successful outcomes and formulation and drafting of laws, rules, regulations, and contracts.
- c) Experience to coordinate, organize and conduct stakeholder consultation.
- d) Excellent communication and interpersonal skills and ability to communicate effectively at national and international levels.
- e) Intense follow-up skills and the ability to simultaneously multi-task and manage multiple litigations and multi-dimensional legal issues.
- f) Strong leadership and teamwork skills.
- g) Preference will be given in having experience & understanding of IT & Telecom laws.

AGE LIMIT:

Maximum 62 years (to be calculated as on the closing date of submission of applications)

JOB DESCRIPTION/DELIVERABLE TASKS

Sr. No.	Deliverable Tasks
1.	To draft legislation, rules, regulation, and policy-setting regarding Information Technology and Telecom sectors.
2.	To coordinate with different Directorate/Departments under the Ministry and the government.
3.	To evaluate & vet the contracts and legal documents on behalf of the Ministry/Government of Pakistan.
4.	To interact with the stakeholders and private sector in the field of IT & Telecom to take updated feedback regarding legal issues involved in IT &

	Telecom sectors by organizing workshops, seminars, and other consultative works.
5.	To look after administrative affairs of the legal wing of this Ministry.
6.	To appear, give legal opinions & draft comments for court cases.
7.	To do all necessary acts on behalf of the Ministry involving legal & regulatory affairs.
8.	Any other task specifically assigned by the authorities.
9.	To co-ordinate with international organizations & agencies like ITU, WTO, UNCITRAL, UNCTAD FACT, etc. & represent Ministry in legal matters.
10.	To interact with international consultants.

DURATION:

Appointment of the Consultant (Legal) shall initially be made on contract for three years which will be extendable for a further two years (year to year basis) on the recommendation of Performance Evaluation Committee in accordance with prescribed performance evaluation of MP Scale positions.

DISQUALIFICATION:

No person shall be eligible for appointment as Consultant (Legal), who:

- a) has been or is dismissed from service as a consequence of disciplinary proceedings;
- b) has been or is convicted, by a court of competent jurisdiction, for an offence involving moral turpitude;
- c) either at the time of appointment as Consultant (Legal) or thereafter during such appointment was not or is not a citizen of Pakistan; or
- d) Derived benefits from the National Reconciliation Ordinance, 2007 (LX of 2007).

MANNER OF APPOINTMENT:

- a) The appointment shall be made as per prescribed procedure of appointment in MP-II Scale position.
- b) The vacancy of the Consultant (Legal) shall be uploaded by the Ministry of IT and Telecom on its website and also advertised at least in two national leading newspapers of nation-wide circulation.
- c) Candidates, who had already applied for the post are advised to afresh apply for the post as their earlier applications will not be entertained.
- d) A shortlisting Committee shall be constituted with the approval of Secretary, IT and Telecom, for shortlisting of applications.
- e) The Selection Committee/Board for appointment in the MP Scale shall recommend three most suitable candidates out of the shortlisted candidates and a summary shall be submitted for decision of the Prime Minister, accordingly.

PAY PACKAGE:

The Consultant (Legal) shall receive pay package of MP-II Scale in accordance with the Management Scale Policy (copy enclosed).

LEAVE:

The Consultant (Legal) shall earn leave in accordance with the Management Scales Policy

Government of Pakistan
FINANCE DIVISION
 (Regulations Wing)
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No.F.3(2)R-4/2011

Islamabad, the 14th July, 2017.

OFFICE MEMORANDUM

Subject: Revision of Management Position Scales (MP-I,MP-II, MP-III).

In supersession of Finance Division's O.M. of even number dated 12th July, 2017, the undersigned is directed to refer to this Division's O.M.No.3(2)R-4/2011 dated 13-12-2016 on the above subject and to say that the Prime Minister has been pleased to approve the revision of Management Position (MP) Salary Package with immediate effect, as given below:-

Description	MP-I					
	Existing			Revised		
	Min.	Incr.	Max.	Min.	Incr.	Max.
Basic Pay	289,300	22,000	355,300	433,950	33,000	532,950
House Rent	101,000	-	142,000	101,000	-	142,000
Utilities	13,100	-	16,200	19,650	-	24,300
Description	MP-II					
	Existing			Revised		
	Min.	Incr.	Max.	Min.	Incr.	Max.
Basic Pay	121,000	18,150	193,600	181,500	27,225	290,400
House Rent	66,000	-	110,000	66,000	-	110,000
Utilities	5,500	-	8,800	8,250	-	13,200
Description	MP-III					
	Existing			Revised		
	Min.	Incr.	Max.	Min.	Incr.	Max.
Basic Pay	84,700	12,100	121,000	127,050	18,150	181,500
House Rent	33,000	-	44,000	33,000	-	44,000
Utilities	3,850	-	5,500	5,775	-	8,250

Note:

- i) In future the basic pay of the MP Package will subsequently be revised in proportion to the revision in the basic pay of the civil servants as a result of revision of basic pay scales.
- ii) The pay of an incumbent will be fixed at the corresponding stage in the revised MP Scale at which he was drawing pay before revision.
- iii) The revised MP package will be automatically admissible to the existing incumbents working in MP Scales. However, the extension, if required, of the existing contract of MP Scale holders, will be considered only if their performance is found satisfactory after evaluation by the Performance Evaluation Committee and approval of the competent authority as per rules.



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iv) Monetization of transport facility shall remain the same as per existing rates given below:-

MP-I	Rs.95,910/-
MP-II	Rs.77,430/-
MP-III	Rs.65,060/-

PERQUISITES/FACILITIES:

2. The following perquisites and facilities already admissible to the MP Scales holders in terms of Finance Division's O.M.s No.3(7)R-4/98 dated 18-08-1998 and 01-09-1998, as amended from time to time, shall remain in force:-

S.#	Description	MP-I	MP-II	MP-III
1.	TA/DA on domestic official tour	As admissible to civil servants of the highest grade.	As admissible to the civil servants of BPS-21	As admissible to civil Servants of BPS-20
2.	TA/DA on official tour abroad	As admissible to civil servants in Cat-I.	As admissible to civil servants in Cat-II	As admissible to civil servants in Cat-II.
3.	Medical Facilities	Reimbursement of medical and hospitalization charges for self, spouse, and children for treatment received at Govt. or Govt Recognized institutions in Pakistan.	As in the case of MP-I Scale	As in the case of MP-I Scale
4.	Leave	The incumbent shall earn leave on full pay @ 3 days per month for the period of duty. The leave shall be availed during the currency of contract period. Title to leave shall expire on expiry of contract. If given a fresh contract, the period of earned leave available in respect of the previous contract shall not be carried forward.	As in the case of MP-I Scale	As in the case of MP-I scale.
5.	Gratuity	One month's basic pay for each completed year of service.	One month's basic pay for each completed year of service.	One month's basic pay for each completed year of service.
6.	Period of contract	As determined by the appointing authority but cannot exceed beyond two years.	As in the case of MP-I	As in the case of MP-I
7.	Termination of contract.	On one month's notice on either side or payment of one month's basic pay in lieu thereof.	On one month's notice on either side or payment of one month's basic pay in lieu thereof.	On one month's notice on either side or payment of one month's basic pay in lieu thereof.

3. The Finance Division's O.M. of even number dated 12th July, 2017, is hereby withdrawn *ab-initio*.


(Tahir Mehmood Khokhar)
Deputy Secretary (Reg-V)
Tele: 9204386

All Ministries/Division/Departments

Copy to Web-Master Finance Division with the request to upload the same on Finance Division's Website.

CONFLICT OF INTEREST:

The Candidates for appointment as Consultant (Legal) shall have seek retirement from his existing Department and post or his appointment shall be subject to acceptance of resignation from designated authority and shall not, during his term of office, engage himself in any other service, business, vocation or employment which may have any direct or indirect effect on his performance as Consultant.

CONSULTANT TO BE PUBLIC SERVANT:

The Consultant appointed under these rules when acting or purporting to act in pursuance of any of the provisions of these rules shall be deemed to be a public servant within the meaning of section-21 of the Pakistan Penal Code (Act XLV of 1980).

TERMINATION OF CONTRACT:

The contract of Consultant (Legal) may be terminated by giving one month's notice on either side or payment of one month's basic pay in lieu thereof.

MONITORING AND EVALUATION:

The performance of Consultant (Legal) shall be monitored by Secretary and Minister/Minister of State Minister In-charge.

APPLICABILITY OF OTHER RULES:

In respect of matters not specified here, the law, rules, policies corresponding level of Civil Servants shall be applicable.

<http://www.moitt.gov.pk>

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