

**TENDER NOTICE FOR PURCHASE OF STATIONERY,
MISC / CONSUMABLE AND COMPUTER ITEMS**

1. Sealed tenders/quotations are invited for supply of stationary, misc / consumable and computer items to Ministry of Information Technology and Telecommunication, 8th Floor, New Secretariat (Kohsar Block), Constitution Avenue, Islamabad for the financial year 2021-22.
2. Tenders should reach the undersigned by **15th July, 2021** till **11:00 hours** and these would be opened on the same day at 11:30 hours.
3. Details/List of requisite items can be obtained from office of Section Officer (General), Ministry of Information Technology and Telecommunication, 8th Floor, New Secretariat (Kohsar Block), Constitution Avenue, Islamabad with effect from **28th June, 2021** during office hours.
4. Firms / suppliers are required to deposit an amount of Rs.50,000/- (refundable) as earnest money in the shape of Bank draft in favour of MoITT.
5. Well reputed firms having the Income Tax, GST & Vendor Number registered in the AGPR will be allowed to participate in the competition bid.
6. The rates will be valid for the whole financial year 2021-22.
7. Islamabad / Rawalpindi based firms will be preferred.
8. The firms will provide Samples of items, duly stamped and signed with their quotation.
9. Firms / suppliers will be responsible to supply the items at the premises of MoITT at their own cost.
10. MoITT reserves the rights to accept or reject any / all bids by assigning the reason(s), thereof as provided in PPRA Rules, 2004.

(Akram Shafique)
Section Officer (General)
Ministry of Information Technology and
Telecommunication
8th Floor, New Secretariat (Kohsar Block),
Constitution Avenue, Islamabad
Ph: 9206422